



## **Automatic Withdrawal Instructions and Form**

Shine the Light, Inc. offers Automatic Withdrawal as a service to help facilitate the giving of gifts and offerings. To participate in the program, please read the following information and follow the instructions provided.

After enrollment in the Automatic Withdrawal, the bank that Shine the Light, Inc. uses will withdraw your gifts from your bank account on the designated (below) day. A record of your withdrawal will appear on your bank statement and each quarter Shine the Light, Inc. will provide you a tax-deductible receipt.

### **Enrollment Instructions**

1. Fill out the entire Automatic Withdrawal Enrollment form provided.
2. If at any point you would like to stop automatic withdrawals please let us know and we will help facilitate cancellation.
3. If possible, please attach a voided check to the form before sending to Shine the Light, Inc.